



Minutes of a Meeting of the Parish Council held at 7.30pm Tuesday 10th November 2020

This was a virtual meeting held under Covid-19 Regulations

Present: Cllr Usherwood (Chairman), Horn, Vane, O'Driscoll and Dunne
K Gray (Clerk to the Council)

No Residents present
Cllrs Mrs J Brandis (Buckinghamshire Council)
C Lambert (Bucks Herald)

1. Apologies for Absence

To receive and accept apologies for absence notified to the Chairman or Clerk
RESOLVED: To receive and accept apologies from Cllr A Gordon (prior commitment).

2. Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest
To grant any requests for pecuniary declaration dispensation as appropriate

- No declarations made or dispensations requested

3. Minutes of the previous meeting 13th October 2020

RESOLVED: To accept and sign the minutes of 13/10/20 as a true record.

4. Clerk's Report

To receive a report from the Clerk on matters dealt with and taking forward for the parish council.

The clerk reported that the grass cutting season is due to end and agreed devolved services maintenance works are scheduled to take place on public footpaths (not highway/pedestrian footpaths) across the parishes under the Devolved Services Agreement.

RESOLVED: The Chairman to adjourn the meeting to receive questions from the public and receive any reports/questions from cllrs on matters relating to council business.

4. Questions from the public & any reports/questions from Councillors on matters not already listed on the agenda.

- Cllrs Mrs Brandis (BC) reported that BC were still involved in Covid-19 management for the county with various support in place for the community. Parish Councillors reported that the Bigstrup Farm planning application was still not decided by BC Planning Department and asked that Mrs Brandis raise this as a matter of concern since it is now over 12 months without any decisions being made. It was also noted that BC have cancelled a scheduled planning committee meeting this month when they are aware that there is a backlog of cases to be determined.

- Cllr Dunne raised concerns about the state of the road leading through Upton. Several matters raised by residents include, potholes, excess water on the road not being drained off, poor maintenance of drainage and ditches. Cllr Brandis will report these matters to the area lead technician at BC. The local landowners are also responsible for cleaning ditches. Residents are also urged to continually report these matters on the BC Fix-my-street system. Cllr Dunne also update council on a local issue she was assisting with.
- Cllr Vane reported on a discussion she has had with the headteacher on any assistance the parish council could give regarding school meals for children, but this has now been resolved by the government. She also discussed the on-going problems with parking and the difficulties concerning the large bus used not being able to park because of other visitors to the school at certain times. She also reported on the tree branch that had fallen off/been removed from a property on Boot Lane – this is a matter for the landowner to deal with and they are responsible for making safe the area and removing the tree branch from the highway. The clerk was asked to speak to Steve Webb to re-install a broken post and replace the tops of other posts which had fallen off.
- Cllr Horn raised the matter of the confusion around the times agreed for the laying of the remembrance wreaths. However, all the wreaths were laid respectfully, and some residents were present – it was managed well under the current covid-19 regulations and guidance. He also mentioned the caravan that had been set on fire near the parish council notice board. This caused some damage to the doors of the notice board, which are currently being repaired. It was also reported that a number of thefts of maintenance equipment has taken place and the clerk was asked to put an article in the next Bigg Issue to remind residents to be aware of this and protect their properties.
- Cllr Usherwood reminded everyone that a litter blitz was to be considered but due to the second covid-19 lockdown, this was not appropriate. Further consideration will be given to this event at a future time. Fly tipping continues to be a problem across the parish. Discussion also took place on what assistance the parish council could give to any parishioners who may be in difficulty because of the covid-19 situation. The clerk was asked to put together an article in the next Bigg Issue on this matter ad to be responsible for dealing with any contacts from residents.

RESOLVED: The Chairman to re-convene the meeting under Standing Orders

5. Finances and Orders for Payment

RESOLVED: To agree to pay the following orders and retrospective orders for payment presented by the RFO and/or Clerk.

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|---------------|-------------------------------|---------|--------|
| • D Smedley | Windows/Shelter cleaning | £70.00 | 100953 |
| • EoN | Utilities | £12.83 | 100954 |
| • Luke Powell | Reimbursement for web company | £213.60 | 100955 |
| • Luke Powell | Website design & changes fee | £200.00 | 100956 |

RESOLVED: To receive, and agree, the monthly finance report from the Finance Officer & RFO.

6. Cuddington Neighbourhood Plan Consultation

To discuss the consultation on the above plan issued to councillors

RESOLVED: To note the plan with no comments to make.

7. Planning – Enforcement Cases

To consider the recent information from BC in relation to enforcement of planning. Discussion took place on the following applications which required further enforcement investigation and any possible action from Bucks Council Planning Enforcement Officers. Cllr Judy Brandis has taken the matter forward with planning officers and will progress chase the outstanding investigations.

- Willow Farm, Ford – commercial activity being carried out against planning.
- Ford Field, Main Rd, Ford – Unauthorised dwelling - caravan
- Hare Folly, Westlington/Gibraltar – unauthorised dwelling – caravan
- Shepherds Hut – Gibraltar – this need planning permission as it is too large
- Woodlands (East of Spinney) Ford – specific planning granted but building appears to be getting larger in size and not adhering to planning agreement.

8. Haddenham Community Board

To discuss and consider the boards surveys report
Discussion took place on the purpose of the board and some confusion as to what their remit is. This is not clear and there are concerns over the management of the board and its proposed work. Clarification is required from the board so parish councils are clear what its remit is and how they are represented.

9. Community Led Plan

To receive any updates on the plan from Cllr Dunne.
Nothing to report.

10. Devolved Services

To receive any reports, if available, and agree any specific actions in relation to devolved services.
Nothing additional, to the agreement and works already in place, to report.

11. Roads & General Maintenance

Any specific matters for discussion relating to road maintenance concerns raised with the County Council and other stakeholders.
RESOLVED: The Clerk to ask Steve Webb to remove all current salt/grit and replace.

12. Co-option of Councillor

There has been no request for a By-election so the parish council is now able to fill the vacancy by way of co-option, should it wish to do so.
RESOLVED: The Clerk to issue a notice to be put on notice boards and Bigg Issue.

13. Planning Applications

To receive, comment and to either object, support or oppose the following planning applications: To accept and consider late applications presented by the Clerk.
To note any applications (decisions made and to be made) delegated to Councillors.

- **20/03692/APP** **Rose Cottage Farm, Gibraltar, Dinton**
Erection of double garage with log store

RESOLVED: Object/Oppose

The proposed garage would be in a prominent location at the front of the dwelling close to the road and would therefore be over dominant and have a negative impact on visual amenity.

The position of the proposed garage, close to the road, would introduce built

development forward of the build line of the listed pub, with a consequent harmful impact on the Conservation Area, contrary to Policies GP35, GP53 and BE1 of the emerging VALP.

We request that the planning officer looks at the previous application for this property which was refused by AVDC Development Control. This new application is not very much different from the original application.

- **20/03746/APP** **Rose Cottage Farm, Gibraltar, Dinton**
Demolition works and two storey rear extension

RESOLVED: Object/Oppose

The proposed extension is too large and would distort, disguise and cause harm to the appearance and character of the original building.

The potential oversizing would harm the character and appearance of the Conservation Area and significance of the designated and non-designated heritage assets.

This proposal conflicts with Policies GP9, GP35 and GP53 and BE1 of the emerging VALP.

We request that the planning officer looks at the previous application for this property which was refused by AVDC Development Control. This new application is not very much different from the original application.

There being no further business of the Council, the Clerk closed the meeting at 8.45pm

Signed: _____ Date: _____